

Balance Street Health Centre

Minutes of the Patient Participation Group (PPG) Annual General Meeting Monday 13th January 2014

Present: Present: Jane Llewelyn (Chair); David Atherton (GP), Carol Pickering (Treasurer) Anita Epple (Secretary); Mike Barratt (Northgate PPG Chairman); Jerry Latham; Pat Hughes; Toby Sills; Gill McGowen; Ann Mottram; John Titlow; Arthur Hackwood; Sue Dallison; Cynthia Firman; Anna Everett; Dick Jones; Jane Wright; Lucy Mottram; Elliott Hulme

1. Apologies: Karen Arthur (Practice Manager); Ruth Kerry (Vice Chair); Hermione Montgomery; Laurie Cowell
2. Minutes of the previous meeting held on Monday 14th January 2014, were approved and accepted as published.
3. **Report from Outgoing Chairman**

JL thanked all the PPG members and congratulated everyone on such a successful year. The BS PPG is one of the two most pro-active groups in the area.

The **TAHS Youth Health Fair** was a tremendous success, with very positive feedback from the teachers and Y9 pupils. The idea has been picked up by other ESPPG's, and will continue as an event at TAHS every year.

Flu Saturday was a success and JL thanked everyone who helped out on the day.

The **Patient Survey**, conducted in October, went extremely well, with an overall satisfaction rating of 99%. JL thanked everyone for their help.

The **CCG** has now been running for 9 months. The CSU (Commissioning Support Unit) has not been as supportive to the CCG as expected and are not currently up to standard. Their communications are poor, as shown with the complication over the Cardiac/Pulmonary Rehabilitation & Diabetes Services at BS Gym. The services are not closing down but are simply being re-commissioned.

Patient Online Access - The new GP contract, due out in April 2014, will state that all practices must actively encourage patient access online, for booking appointments, repeat prescriptions and up dating records. The goal is to ensure that ALL patients will be able to access their personal records by May 2015.

JL put forward a proposal that all PPG members have **First Aid/CPR** training.

Forum 50+ will be having an open day soon to meet other groups within the area, such as our PPG. A date for the open day will be circulated by JL.

John Titlow is saying goodbye to the BS PPG, and the area, and will be greatly missed by the local community. JL wanted to thank JT for all his help and support over the years.

JL will be stepping down as Chairman of the BS PPG and from the District Group. RK will continue in his place on the District Group. JL will remain on the Patient Board.

AM thanked JL for all his hard work over the past few years as Chair and presented him with a gift from the practice and all the PPG members.

4. **Treasurers Report** – (attached)

5. **Election of Officers**

Chairperson – JL has stepped down as Chair. He proposed Jane Llewelyn as the new Chair and was seconded by AH.

Vice Chairperson – Ruth Kerry has agreed to remain as Vice Chair for a further year. Proposed by AM and seconded by AE.

Secretary – Anita Epple has agreed to take over as Secretary. Proposed by JL and seconded by CF.

Treasurer – Carol Pickering has agreed to remain as Treasurer for a further year. Proposed by AM and seconded by JL.

The meeting concluded at 6.25pm

Chairman.....