

## Balance Street Health Centre

### Minutes Patient Participation Group (PPG) Monday, 21 May 2018

**Present:** Ruth Kerry (Chair); Anita Thomas-Epple (Secretary); Dr Peter Trewin; Dr David Atherton; Cynthia Firman; Claire Henman (Practice Manager); Howard Nash, Sue Dallison; John Glandfield; Richard Jones

**Minutes:** Anita T-E

Item	Notes	Action
1	<b>Apologies</b> Apologies: Ken Fountain (Vice Chair); Jane Fountain, Lynn Furber, Gill McGowan; Carol Pickering; Arthur Hackwood, Neil Phillips, Russell James	
2	<b>Matters Arising from Previous Minutes</b> The minutes from 21 March 2018 were accepted as a true record.	
2.1	<b>Bank Account 2.2</b> The logistics are proving more difficult than first thought to enlist the help of Ann Mottram (former secretary). Ruth to visit HSBC bank to make sure of process.	Ruth
2.2	<b>Virtual PPG 3</b> John Bridges to send paper on Virtual PPG. James volunteered to help set this up. To be deferred to next meeting.	Ruth
2.3	<b>Rocester PPG 6.1</b> Kate Brown sent her thanks for the support she's received from our PPG Members.	
2.4	<b>Midlands Air Ambulance 6.3</b> Sue Dallison has raised £800 so far with her microlight flight and thanked all those that sponsored her	
2.5	<b>Practice Flooring 6.4</b> Claire confirmed there is only the first floor left to be completed	
3	<b>Membership</b>  A few members have resigned from the group and so the status has been updated on practice website that we are now actively seeking new members to the PPG.	ALL
4	<b>Blood Results from Derby Hospital</b> Claire confirmed that there will be a positive outcome in the future with the joining of Derby and Burton Hospitals and blood results will be shared – there is no current easy solution, but the trust will be working on an IT solution.	

<b>5</b>	<p><b>St Giles Well-Being Project</b>  Dr Atherton enthused about the project and that the practice would like to pilot this, and discussion ensued how the PPG could assist with this.  The project is 12-week programme for frail and socially isolated patients to come to the practice. Facilitated by St Giles. Howard Nash volunteered to be the PPG lead on this and will meet with Practice GPs before our next meeting.  Dr Atherton to contact Ian Leech and Emma Hodges at St Giles. Sue Dallison reminded group that there is an event on 16 June at the Town Hall supporting services/charities in the town and Dr Atherton to ask St Giles to showcase the Well Being Project at the event.</p>	<b>Dr A Howard</b>
<b>6</b>	<p><b>Medicine Waste</b>  Information was circulated to all on the PPG as the organisation are looking for a PPG volunteer.</p>	<b>ALL</b>
<b>7</b>	<p><b>East Staffs Patient Engagement Group</b></p> <p>Cynthia attended 22 March meeting and offered the following feedback:</p> <ul style="list-style-type: none"> <li>• Care Homes in the Burton area are trialling the Red Bag Scheme which is aimed at reducing confusion and missing information about a care-home resident when admitted to hospital</li> <li>• Cynthia was less than impressed with the Communication Officer, Julie Morrison from Virgin Care who was unable to answer any of the questions from the member.</li> </ul> <p>Further dates are:  19 July 2018 – Burton Community Fire Station – volunteers required  27 September 2018 – Uttoxeter Community Fire Station – volunteers required  22 November 2018 - Burton Community Fire Station – volunteers required  12noon to 3pm</p>	<b>ALL</b>
<b>8</b>	<p><b>Macmillan Cancer Awareness Day</b>  Anita attended the event and found it informative and well-organised. Would highly recommend other members to attend.  Ruth to invite Macmillan to talk to PPG at a future meeting.</p>	<b>Ruth</b>
<b>9</b>	<b>AOB</b>	
<b>9.1</b>	Claire raised awareness Carers Association. Helen Russell was a contact in the Association.	<b>Claire</b>
<b>9.2</b>	Claire informed us that the practice had sent a letter regarding GDPR to all. A copy of the letter is on the practice website and a there is a copy by the signing in book in reception. A leaflet about GDPR will also be available.	<b>Claire</b>
<b>9.3</b>		
<b>9.4</b>		
<b>7</b>	<p><b>Date and Time of Next Meetings</b></p> <p><b>Monday, 23 July 2018 at 6pm</b>  Balance Street Board Room, Floor 3  Apologies supplied: Dr Trewin</p>	<b>ALL</b>